

# OVERSEAL PARISH COUNCIL

MINUTES of a the Annual Meeting of the Council held at the Village Hall, Overseal on Thursday 12 May 2005

**Present:** Mrs G Edwards - Chairman  
Mr I W Chester, Mr K Clark, Mrs E Evans, Mrs N Lees, Mr I A Neal and Mr M S Patrick.

**In attendance:** Mrs K Lauro (Derbyshire County Council) and Mrs M E Hall (South Derbyshire District Council).

**Apologies for absence** were received from Mrs C M Knight and Mr G S Knight.

## 1 ELECTION OF CHAIRMAN

RESOLVED: That Mrs G Edwards be elected Chairman of the Parish Council for the ensuing year.

## 2 VICE-CHAIRMAN

RESOLVED: That Mr I W Chester be appointed Vice-Chairman of the Parish Council for the ensuing year.

## 3 MINUTES

The minutes of the meeting held on 7 April 2005, copies of which had been previously circulated, were approved as a true record.

## 4 MATTERS ARISING FROM THE MINUTES

**4.1 Play Area Equipment.** It was reported that some of the equipment was still in a dangerous condition, though the District Council had closed the Play Area for repairs. The suggested meeting later in the year should be brought forward so that the likely contribution required from the Parish Council could be quantified and sources of grant identified.

**4.2 BT chamber, Woodville Road.** BT had been trying to secure the assistance of Severn Trent and the Highway Authority to resolve this matter. The Highway Authority had now said that there were similar problems across the county and that BT were denying responsibility. Under the circumstances, the Area Highway Maintenance Officer had placed an order for remedial work in this case and the work would be carried out in the next 2-3 months.

**4.3 Fence to Recreation Ground.** The new section of fence which would front to Woodville Road between the public toilets and the War Memorial had been ordered some time ago. The firm making the fence would start during the first week in May and should complete the installation towards the end of the month.

**4.4 HGVs using Woodville Road.** Donald Ward Ltd had apologised for the incident when a vehicle mounted the pavement and had copied the Clerk's letter to all drivers. Members reported that HGVs were still using the road and that there had been further incidents of dangerous driving. The Clerk was asked to take up the matter again with Donald Ward Ltd.

- 4.5 Highway repairs.** The County Council were to carry out repairs to the carriageway at Woodlands Road/Woodlands Crescent junction and to the footpath near to 38 Valley Road. The latter had been done but footpath repairs were also needed.
- 4.6 Overgrown hedge, 26 Burton Road.** The County Council had inspected the hedge and written to the owners asking that it be cut back.
- 4.7 Land at Main Street.** A short term tenancy was not attractive to the people who had enquired about purchasing the land but they would like to be kept in mind if the Council were to decide to sell in the future.
- 4.8 Speed limits.** Leicestershire County Council would be investigating the speed problems at both Spring Cottage and Moira Road.
- 4.9 Woodville Road – chewing gum removal.** The District Council had obtained a quotation for removal of chewing gum from the pavements, but would not be pursuing this as the cost was prohibitive.
- 4.10 Proposed bridge, Walton upon Trent.** The Trading Standards Officer of Derbyshire County Council had replied that he had no responsibility for decisions on traffic flow or weight restrictions. However, he would be monitoring any weight restrictions which might be introduced.

## 5 COUNTY, DISTRICT AND POLICE MATTERS

It was reported that car sales were taking place from the highway verge at the junction of Main Street and Valley Road. Details would be forwarded to the Police (restricted visibility) and the planning authority.

A car regularly parked in the narrow part of Main Street prevented the free flow of traffic and recently several lorries had had to reverse to allow other vehicles to pass. It was decided that, as this had the side benefit of restricting traffic speeds, no further action should be taken.

## 6 APPOINTMENT OF COMMITTEES

RESOLVED: That the following Committees be appointed:

**Disciplinary Committee.** (To deal with dismissal of an employee, should the case arise) - Vice-Chairman, Mr K Clark and Mr M Patrick.

**Appeals Panel** (to hear any appeals on disciplinary matters) – Chairman, Mrs C M Knight and Mr G S Knight.

Two members were re-appointed as local contacts in the event of a major emergency – Mrs G Edwards and Mrs C M Knight.

## 7 APPOINTMENTS TO OUTSIDE BODIES.

RESOLVED: That the following appointments be made or continued to outside bodies:

Towpath Liaison Committee	Mr G S Knight and one local resident
Ashby Woulds Forum	Mr I A Neal
Overseal Primary School Governor	Mrs G Edwards
Police Liaison Committee	Chairman of the Council (ex officio)
Netherseal, Overseal and Lullington Charity	Mr I A Neal.
New Albion Liaison Committee	Mr G S Knight

Linton Area Committee

Chairman and Vice-Chairman

## 8 PLANNING APPLICATIONS

### Permission had been granted for:

0157 Extension, 57 Burton Road

0350 Conservatory, 2 Forest View

0348 Retention of brick building/electrical store, caravan site north west of Park Road.

### Applications for decision

0410 Outline application – residential development (access to Main Street), Grotto Farm, Main Street

0411 Outline application – residential development and access to Moira Road, Grotto Farm, Main Street

(A note on both applications is attached to the official copy of the minutes). Supported. The District Council to be advised that the Parish Council owned an area of land extending to about 0.5 acre adjoining these sites and suggested that it could be used through a S.106 agreement. Moira Road residents had on-street parking and provision of garages/garage spaces on the Parish Council's land would be a convenient and helpful way of improving the situation. Additionally, or in the alternative, the land could be used as a village green area, or public open space, to improve and protect this area of the village for the future. The Planning Authority would be urged to examine the possibilities of these suggestions.

0482 Installation of 3 street lights on the driveway to Barratt Mill, Shortheath. Supported. The District Council would be asked to investigate whether works apparently going on to the brook at this property required planning permission.

0500 Extension, 8 Squirrel Walk. Supported.

0548 4 apartments, land r/o 21 Woodville Road. The Parish Council objected to this application. There seemed to be little room for parking of vehicles within the site and this was essential, given the congestion already caused by vehicles parked close to the junction between Woodville Road and Woodlands Road. The access would be very close to that junction and there was considerable traffic along Woodlands Road given the increases from developments in Edward Street and Alexandra Road. The units proposed would also be extremely small – around 9ft X 12 ft as a bed-sit.

0535 Stable block, land r/o 129 Burton Road. Supported.

0516 5 dwellings, land adjacent to 29 Coronation Street. The Parish Council objected to this application. The development proposed would be too dense for this small plot and existing traffic problems would be exacerbated. The Parish Council also anticipated that there would be objections from immediate neighbours on the grounds of overlooking

## 9 CORRESPONDENCE

- 9.1 **Trafalgar Weekend.** NALC were supporting an initiative to celebrate the 200<sup>th</sup> anniversary of the battle of Trafalgar, which took place on 21 October 1805. Parish Councils were encouraged to become involved in a weekend of celebrations on 21-23 October by organising a church service, a Trafalgar Day lunch, lighting a beacon etc.. It was agreed to seek to arrange a church

service and to support the Gala Committee in their intention to celebrate VE and VJ Days as part of the Gala.

RESOLVED: That a donation of £100 be made to the Royal British Legion in this connection.

- 9.2 S.137 expenditure limit.** The limit had been raised from 1 April 2005 to £5.30 per elector, approximately £9672 per annum for Overseal. Noted.
- 9.3 Request for Donation.** A request for a donation of £100 had been received from the Derbyshire Coalition for Inclusive Living, which provided support and advice services for disabled people. The Clerk had ascertained that residents of Overseal had benefited from these services and would continue to do so. A donation of £50 was agreed.
- 9.4 Insurance.** The Clerk reported that the Council's Insurers had offered renewal at a premium of £2347.33, an increase of £114.78 on last year, which had included a part year for the new changing rooms. An outstanding account of £52.24 relating to the Pavilion for a part year had been thought to have been included in the main premium but was in fact still outstanding. It was agreed to pay both items.

## 10 YEAR END ACCOUNTS

The Council considered the report of the Clerk, containing statements of receipts and payments for the year, together with notes to the accounts and comments on major variations from the original budget. (copy attached to the official copy of the minutes). Noted.

## 11 ACCOUNTS

### 11.1 Accounts for Payment

Payment of the following accounts was authorised:

*943	Powergen	Gas to Village Hall	£385.91
*944	Powergen	Electricity to old changing rooms	£17.58
*945	Paul Topliss Ltd	Hot water supply to kitchen sinks at Village Hall	£425.00
946	K H Packaging & Disposables Ltd	Cleaning materials for Village Hall	£41.90
*947	L Baxter	Caretaker	£384.76
*948	M Latham	Litter	£80.00
949	Zurich Municipal	Insurance premium for the Pavilion, part 2004/5	£52.24
950	Zurich Municipal	Insurances, 2005/6	£2347.33
D/D	Eclipse Networking Services	Internet charges	£23.95
D/D	South Derbyshire District Council	Rates	£175.21

\* These bills had been paid between meetings as they were urgent.

The Clerk reported (a) that cheque no 941 (D P Edwards) had been drawn for £1 more than the account, in error; (b) that Small Business Rate Relief had been approved for the Village Hall thereby reducing the Council's bill by £916.89 for the year.

## 11.2 Receipts

The following amounts had been received since the last meeting:

L Baxter	Village Hall Lettings	£325.00
Derbyshire County Council	Rights of Way refund	£30.00
Pre-school Playgroup	Use of Village Hall	£624.00
Bowls Club	Annual rent	£250.00
Derbyshire County Council	Youth Club	£250.00

## 11.3 Audit

Records of accounts paid, receipts and bank statements were available to enable a check to be made.

## 12 ITEMS FOR *FREE FOR ALL*

Computer courses at the Village Hall;  
Hire of the facilities at the Village Hall.

## 13 COUNCILLORS' REPORTS

**13.1 Churchyard maintenance.** The Chairman informed Members that a complaint had been received that the standard of maintenance of the churchyard was inadequate. The complainant had been advised that the PCC were responsible rather than the Parish Council and the matter had been referred on. However, the cost of maintenance was now very high.

**13.2 HGVs Woodville Road.** A Member had suffered a potentially serious accident arising from an HGV mounting the pavement. The Police had been involved but the company concerned would again be contacted.

**13.3 Planning enforcement, Woodville Road.** It was reported that a concrete base had been laid at 100 Woodville Road and it would be established whether planning permission was required.

**13.4 Recycling bins.** The bins at the car park were not being emptied often enough, especially that dealing with plastics. The District Council would be asked to improve the service.

## 14 EXCLUSION OF PRESS AND PUBLIC

RESOLVED: That the Press and public be excluded from the meeting in pursuance of the Public Bodies (Admission to Meetings) Act 1960 on the grounds that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be discussed.

## 15 WORKING PARTY REPORT

The Parish Council considered the report of the Working Party concerning the Clerk's salary scale and Contract of Employment (copy attached to the official copy of the minutes). This included recommendations to apply a new salary scale to the post of Clerk to the Parish Council, to increase the weekly hours

from 7 to 9, and to adopt a Contract of Employment and Job Description for the Clerk.

RESOLVED: That the recommendations of the Working Party be approved and implemented.

(Mr J E White declared an interest in this matter and took no part in the discussion thereon. However, he remained in the meeting at the invitation of the Parish Council).

The meeting ended at 9.10 pm

**Chairman**