

# OVERSEAL PARISH COUNCIL

MINUTES of the Annual Meeting of the Council held at the Village Hall, Overseal on Thursday 10 May 2007

**Present:** Mrs C M Knight - Chairman  
Mrs E Evans, Mr M A Knight and Mr M S Patrick.

Mrs G Edwards, retiring Chairman, in the Chair.

## 1 ELECTION OF CHAIRMAN

Mrs C M Knight was elected Chairman of the Council for the ensuing year.

Mrs Knight in the Chair.

Members thanked Mrs Edwards for all her hard work over the 17 years during which she had been a member of the Parish Council, especially the 14 years when she had been Chairman.

## 2 ELECTION OF VICE-CHAIRMAN

Mr M S Patrick was elected Vice-Chairman of the Council for the ensuing year.

## 3 MINUTES

The minutes of the meeting held on 5 April 2007, copies of which had been previously circulated, were approved as a true record.

## 4 MATTERS ARISING FROM THE MINUTES

**Bus services, Woodville Road.** Arriva said that service 8 did not have the time to serve the far end of Woodville Road, though they were monitoring correspondence and suggestions. Derbyshire County Council said that Arriva did consider using Slackey Lane but considered that it was not suitable for buses and used Hallcroft Avenue as a compromise. They pointed out that the main part of the village now had an hourly service to Swadlincote. The District Council were pursuing the matter with both Derbyshire County Council and Leicestershire County Council. The CVS were unable to provide Community Transport as they were already fully committed.

It was reported that a resident of Stanleigh Road was now unable to travel by public transport because infirmity made it impossible for her to walk to the top of Woodville Road and several residents of Spring Cottage had complained that they now had no service at all. Additionally, a resident of Hallcroft Avenue had bought a house because there was no bus service past the property. Members commented that Slackey Lane seemed a perfectly acceptable route and the Clerk was asked to contact other potential operators.

## 5 MEMBERSHIP

The Clerk reported that Mrs E Evans, Mrs C M Knight, Mr M A Knight and Mr M S Patrick had been elected Councillors and that it was necessary to co-opt people to fill the remaining vacancies. Two expressions of interest had been received and two candidates attended the meeting and provided information about themselves.

Resolved: That Mr J Astle, Mr P Green, Mr R Hart and Mr S Sharpe be co-opted to Membership of the Council.

Mr Green and Mr Sharpe signed declarations of acceptance of office and joined the meeting for the remaining business.

**6 COUNTY, DISTRICT AND POLICE MATTERS**

The flashing light near to the school was still not working, despite having been reported to the County Council some time ago. This would be pursued.

**7 APPOINTMENT OF COMMITTEES**

Resolved: That the following Committees be appointed.

**Disciplinary Committee.** (To deal with dismissal of an employee, should the case arise) - Vice-Chairman, Mrs E Evans and Mr M A Knight.

**Appeals Panel** (to hear any appeals on disciplinary matters) – Chairman, Mr P Green and Mr S C Sharpe.

Two members to act as local contacts in the event of a major emergency – Mrs G Edwards (subject to her being willing to continue) and Mrs C M Knight.

**8 REPRESENTATIVES ON OUTSIDE BODIES**

Resolved: That the following appointments be made to outside bodies.

Towpath Liaison Committee	No longer operative
Ashby Woulds Forum	Mr I A Neal (subject to his being willing to continue)
Overseal Primary School Governor	Chairman of the Council
Police Liaison Committee	Chairman of the Council, with Mr P Green or Mr M A Knight acting as deputies
Netherseal, Overseal and Lullington Charity	Mr I A Neal (subject to his being willing to continue)
New Albion Liaison Committee	Mr M A Knight
Linton Area Committee	Chairman and Vice-Chairman
Third Bridge Group	No appointments unless this body renews meetings.

The Clerk read a report from Mr G S Knight on a recent meeting of the New Albion Liaison Committee describing its proceedings and a site visit.

**9 BANK SIGNATORIES**

The Clerk reported that the bank required a fresh mandate because of the changes necessitated by the elections.

Resolved:

(i) The Bank is requested to open or continue or close an Account in the name of the Organisation and is authorised to accept instructions (subject to section (ii) below) (a) for operations on the Account and (b) to release items held in security or safe custody in the name of the Organisation.

(ii) Where instructions to the Bank are given in any form that is not in writing ('Writing means for this purpose a document bearing and original written authorised signature(s)) the Bank is entitled to accept them if satisfied that the instruction is genuine. The Organisation accepts that the Bank may require them to enter into a separate agreement(s) with the Bank and/or comply with any further conditions covering any means of providing instructions that are not in writing.

(iii) The Bank should send statements of account to the Clerk of the Organisation at the following address; (the Clerk's address will be inserted).

The Bank is to be given

1. a copy of the Rules and Regulations of the Organisation and any amendments made thereafter, certified as correct by the Clerk.
2. authorised signatories sheets (certified as correct by the Chairman and the Clerk). The Clerk shall notify the Bank of resignations and retirements of those authorised to give instructions. This authority shall continue notwithstanding any change in the constitution or membership of the Organisation and until receipt by the Bank of a certified copy of a later Resolution amending or rescinding this Resolution.'

(iv) Cheques and other instruments must be signed by any two of the following Members of the Parish Council together with the Clerk:

Mrs C M Knight, Mr M S Patrick, Mr P Green and Mr S C Sharpe.

(v) The Clerk may effect transfers between accounts.

## 10 PLANNING APPLICATIONS

### Applications for decision

0366 Erection of a dwelling on land r/o 181/183 Burton Road (outline). Supported after consultation.

Pre-application consultation – proposed erection of a 12.5 metre timber monopole mobile telephone mast at the rear of the Telephone Exchange, Burton Road. This matter had been discussed fully at the preceding Annual Parish Meeting and it was agreed that the Parish Council would strongly object to the proposal.

### Permission had been granted for

0066 Conservatory and an extension to form a granny annexe at 193 Acresford Road

0033 Retention of a conservatory at 4 Forest View

### Permission had been refused for

0171 Vehicular access to serve 30 Main Street (vehicle would be parked parallel to the road and manoeuvring would be contrary to highway safety).

0264 Steel framed building, 84 Burton Road. (NB The Parish Council was not consulted on this matter because, as an agricultural building, only notification to the Planning Authority was required.)

## 11 CORRESPONDENCE

10.1 **Holiday entertainments.** The District Council would be offering the following during the school summer holidays:

Inflatable laser games - £150

Mobile skate park - £150

Sportsmobile - £65

Climbing wall - £150.

All sessions had activity leaders and last for two hours.

Resolved: That reservations be made for all four activities on separate days.

**11.2 Code of Conduct.** A revised Code of Conduct had been introduced with effect from 3 May 2007 and a copy of the Model Code had been previously circulated. It was agreed to continue with the present Code pending training sessions which were anticipated during the next few months and then to adopt the new Code and submit fresh Registrations of Interests.

**11.3 Multi-Use Games Area.** Following the discussion at the last meeting, when the Youth Service indicated that they would be trying to obtain grants to enable a MUGA to be provided, they would be holding a consultation evening to talk with young people and partners about the project on Monday 21 May from 6.30 to 8.30 pm at the Village Hall and the Council were invited to appoint representatives to attend. The Chairman and Vice-Chairman were planning to attend and other members would do so if available.

## 12 ACCOUNTS

**12.1 Quarterly accounts.** The Council considered the accounts for the quarter ended 31 March 2007 together with a statement showing the general position and the report of the Internal Auditor (copies attached to the official copy of the minutes). The Accounts were received and the report of the Internal Auditor was noted.

### 12.2 Accounts for payment

Payment of the following accounts was authorised:

No	Supplier	Description	Net	VAT	Total
*1203	Coalville Glass & Glazing Co Ltd	Replace 2 windows at Village Hall	216.05	37.81	253.86
*1204	Powergen	Electricity to old changing rooms	39.82	1.99	41.81
*1205	Powergen	Electricity to Village Hall	387.72	19.39	407.11
*1206	L Baxter	Caretaker	361.39		361.39
*1207	J M Summerfield	Litter	64.20		64.20
*1208	Mrs T Stewart	Litter	128.40		128.40
1209	Powergen	Electricity to old changing rooms – final account	6.82	0.34	7.16
1210	Powergen	Gas to Village Hall	1046.73	183.18	1229.91
1211	Zurich Municipal	Insurances	2527.98		2527.98

\* These accounts had been paid between meetings in view of their urgency.

### 12.3 Receipts

The following amounts had been received since the last meeting:

L Baxter	Village Hall lettings	332.00
South Derbyshire District Council	Precept	12000.00
HM Revenue & Customs	VAT refund	1196.99
Pre-school Playgroup	Use of Village Hall	1044.00

**12.4 Audit.** The Council's financial documents were inspected and the Clerk was asked to check whether savings could be made by adopting a Direct Debit for BT transactions.

**13 POLICE COMMUNITY SUPPORT OFFICERS**

Mr D MacMillan joined the meeting and introduced his colleague, Ms M Beeston. They would be sharing responsibilities regarding Overseal. He reported that the resident who had complained that he had not received a response from the Police had now been visited by Sgt Thandi and the circumstances explained to him. It had been accepted that he should have been informed earlier of the reasons for the apparent inaction. The Council's request for monitoring of HGVs in Woodville Road had been received and referred to the Traffic Division; there had also been a problem with under-age drinking and it was likely that supplies were being bought by older youths. This was being investigated.

Mr MacMillan asked whether agenda could be e-mailed to him and this was agreed.

**14 ITEMS FOR FREE FOR ALL**

Names and contact details for Parish Councillors would be included and parishioners would be invited to apply for the remaining two vacancies.

**15 COUNCILLORS' REPORTS**

**15.1 Litter.** The length of footpath between the supermarket on Burton Road and Green Lane needed attention.

**15.2 Hooborough Brook.** The brook had been fouled and this had been reported to the Environment Agency. However, further contact would be made with them to ask for action.

**15.3 Rights of Way.** Several footpath direction signs were missing and several stiles needed repair or replacement. The Clerk would be provided with details and would then report to the County Council.

**15.4 Overgrown hedge, Valley Road.** A hedge in Valley Road was obstructing the highway and would be reported to the County Council.

**15.5 Tables at the Village Hall.** Mr Patrick reported that the Gala Committee were considering providing some tables to replace the trestle tables, which were heavy and were short of some supports. He would report further when the money available was known.

**15.6 Gala Day – access.** Mr Patrick reported that there were always delays in pedestrian access to the Recreation Ground because of the narrowness of the gap in the fence in front of the Village Hall and the need to keep pedestrians separate from the many vehicles using the gateway. He asked whether the Gala Committee could be permitted to remove a section of fence to allow access, and then to replace it after the event. This was agreed.

The meeting ended at 9.20 pm

**Chairman**